

**ANNEXURE**

**(Regulation 4)**

**FORM FOR SUBMISSION OF PARTICULARS BY EMPLOYERS OF DOMESTIC WORKERS**

(\*this form may be submitted at any Labour office by hand or via fax or email)

<b>PARTICULARS OF THE EMPLOYER</b>														
Full name	ID Number	Postal Address	Residential Address	Contact Number	Email address	Home /preferred language	Nationality							
<b>PARTICULARS OF THE DOMESTIC WORKER</b>														
Full name and ID/Passport Number	Sex	Nation ality	If non-Namibian, 1. Domicile; 2. Permanent Residence Permit No; or 3. Work Permit No.	Contact Number	Region, constituency and town/village of employment	Permanent/ Temporary employment	Date of employment	Live-in/out	Hours of work per day	Days of work per week	Current basic salary  N\$/day/w eek/month	Number of days taken as annual leave since last November	If employment has been terminated	
													Date of termination	Reasons for termination
			:											

---